

**AMERICAN LACROSSE LEAGUE**  
**A Division of US Lacrosse, Inc.**  
**[www.americanlacrosseleague.org](http://www.americanlacrosseleague.org)**

**BY-LAWS – 2016 SEASON**

**Effective From 1-24-16 Until The Next Board of Directors Meeting In January of 2017**

**Pages 1, 2, 3, 4, 5, 6**

## I MEMBERSHIP

- A. The League** – The League shall consist of teams having at least 15 players on their roster. Every player and all other persons associated with a team must be at least 18 years old. All players must be registered members of US Lacrosse throughout each season of participation in the American Lacrosse League and the team must have a valid US Lacrosse Team ID Number. The League Membership Committee may impose other restrictions on eligibility, and shall define “Good Standing”. The League is split into Conferences to promote competition. A Conference shall have no fewer than 12 member teams when it is created. A Conference may split into Divisions. A Division of a Conference shall have no fewer than 4 member teams in Good Standing when it is created.

There are four levels of membership.

1. Full – Members in “Good Standing” and can cast one vote at duly called Conference and League Meetings. They shall receive a Division schedule, are eligible for the play-offs, and can participate in US Lacrosse insurance benefits.
2. Associate – Members in “Good Standing” having the same benefits as a Full Members, but are not eligible for the play-offs (see the Membership Section of the League Procedures).
3. Probationary – A member not in “Good Standing”. They are not eligible for the play-offs and cannot vote, but are eligible for insurance benefits (see the Membership Section of the League Procedures).
4. Inactive – A member in “Good Standing” who requests to temporarily leave the League for a period not to exceed three years (see the Membership Section of the League Procedures ).

Teams become members and are eligible to vote on league-wide matters following the Board of Directors Meeting at which they are elected to Full or Associate membership.

- B. The Board of Directors** – The Board of Directors (the Board) shall determine the structure of the League. Each Division shall elect one person as a Division Coordinator who shall serve as a representative to the Board of Directors. When a League meeting is held that requires all teams in the League to attend, the team representatives in attendance shall constitute the Board of Directors. The Board of Directors by a majority vote elect teams to Full Member status and create Conferences. The Board of Directors by a majority vote can move teams from Probationary status to a higher membership status. Only the Board of Directors by a majority vote can expel a Member team from the League. The Board shall accept or reject by majority vote the recommendations of the various committees.
1. At the Board of Directors Meeting at which teams do not have to attend, they are invited to do so. Team representatives shall have a voice at these meetings but not a vote.
- C. US Lacrosse Relationship with Member Teams** – The corporate benefits of US Lacrosse are only extended to the League and do not pass through to the individual teams or players.

## II EXECUTIVE COMMITTEE

1-24-16

- A. Role of Committee** – The Executive Committee is responsible for the overall management of the League and shall implement the policies of the Board. The members of the committee shall accept by majority vote the proposals of the various committees and submit them to the Board for adoption. The committee shall also maintain a current directory of members, a Treasury, and the League’s Operations Manual. In situations not covered by the League’s Operations Manual, the Executive shall have authority to make rulings and decisions.
- B. Terms of Office** – The terms of office shall be one year beginning the first day of July after the Annual Meeting at which an officer is elected. In the event an office becomes vacant before a term is completed, the other Executive Committee members shall fill it immediately. All elected members of the Executive Committee must be members of teams in Good Standing. The President, Vice President, Treasurer, and Secretary shall be elected by a majority vote of the Board of Directors at the Annual Meeting. Conference Directors shall be elected by a majority vote of the members of their Conference. There shall be no limit to the number of terms a person can serve on the Executive Committee.
- C. President** – The duties of the President shall include calling at least one Annual Meeting of the Board of Directors. At the Annual Meeting the President shall submit an agenda and manage the meeting. The President is the spokesman and leader of the League. He is responsible for the development of the policies and direction of the League.
- D. Vice President** – The Vice President shall assist the President in fulfilling the goals of the League and shall fill the role of the President when the President is unable to.
- E. Treasurer** – The Treasurer shall be responsible for reporting to the Member Teams, The Board of Directors, the Executive Committee and US Lacrosse the status of the League’s treasury and an annual budget. He shall collect dues and fines and track and report membership status to the Board.
- F. Secretary** – The duties of the Secretary shall be:
1. Keep an accurate roster of the Member Teams and their membership status.
  2. Record the minutes of the Annual Conference Meetings and the Annual Meeting of the Board of Directors.
  3. Keep a record of attendance at required meetings.
  4. Keep a record of players whose suspension for conduct carries over to the next season and to notify all teams of that players status prior to the start of the season.
- G. Conference Directors** – The duties of the Conference Directors shall be to manage the day-to-day operations of their Conference. They can suspend players and other team personnel for offenses that are over and above the offenses listed in the League Rules Modifications. They shall track and report team membership status and fines to the Secretary and the Treasurer.
- H. Commissioner** – The Commissioner shall be selected by the President and serve at his discretion. The duties of the Commissioner shall be to advise the Member Teams, the Board of Directors and the Executive Committee on issues relating to the rules of play, and conduct of member teams and officials. The Commissioner may vote at Executive or other Committee meetings, but only in order to break a tie.

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**I. Other Executive Committee Members** – The President may select other persons to serve on the Executive Committee. These other members may not vote at Executive Committee meetings unless they are called upon by the President to fill a vacated position.

**Removal From The Executive Committee** – By a majority vote, the Board of Directors may remove any member of the Executive Committee from office. The Executive Committee may remove a fellow member from office by a unanimous vote of the other members.

### **III CONFERENCE EXECUTIVE COMMITTEES**

**A. Purpose** - Each Conference shall have an Executive Committee that is responsible for handling all matters specific to that Conference.

**Composition of a Conference Executive Committee:**

1. Conference Director – Elected by the Conference at the Conference Annual Meeting.
2. Division Coordinators – One elected from each Division in the Conference who will:
  - a. Assist the Conference Director in disseminating information to and from the teams in their respective Divisions.
  - b. Handle disputes within their Divisions and consult with the Conference Director when needed.
  - c. Collect the game scores, maintain the team standings for the division, and distribute the scores and standings as directed by the Conference Director.
  - d. Serve as a voting member of the Board of Directors.
3. Removal of Division Coordinator – By a unanimous vote, the Executive Committee may remove a Division Coordinator from office. The Board of Directors by a 2/3 majority vote may override the decision of the Executive Committee to remove a Division Coordinator.

### **IV OTHER COMMITTEES**

**A. Standing Committees** – These are required committees of the League. Members of these Committees must be members of teams in Good Standing and members of the Board or Executive Committee. Excluding the Committee Chair, each Committee shall be composed of an equal number of members from each Conference.

1. Membership Committee – Composed of each Conference Director and a second representative from each Conference. The Vice President shall be the Chairman of this Committee. The Committee shall be responsible for recruiting and proposing teams for membership in the League.
2. Finance Committee – The Treasurer shall chair this Committee. Each Conference shall have one seat on this Committee. The primary responsibility of this Committee shall be to develop an annual operating budget and assessment schedule.
3. Rules Committee – Each Conference shall have one seat on this Committee. The Commissioner shall be a member of this Committee. The Executive Committee shall appoint the Chairman of this Committee. The primary responsibility of this Committee shall be to review and recommend the League's Rules of Play. The Committee may also develop recommendations for Game Day and Playoff Procedures. The Board of Directors shall accept or reject by majority vote, **the entire recommendation** of this Committee as to the Rules of Play.

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**Standing Committees cont'd:**

4. Disciplinary Committee – All disciplinary appeals must be submitted in writing to the President and to the appropriate Conference Director. The President, the Commissioner, and three other members of the Board of Directors and/ or the Executive Committee shall serve on this Committee. The members of this Committee may vary with each appeal.

The decisions of this Committee shall be final. This Committee may alter a penalty, but may not expel a team from the League. They may only recommend expulsion to the Board of Directors.

- B. Special Committees** – Special Committees shall be formed from time to time and shall exist at the discretion of the President and / or Board of Directors. By a majority vote, either the Executive Committee or the Board of Directors can form or dissolve a Special Committee.

**V TREASURY**

- A. League Accounts** – The League shall maintain a treasury in its own bank account(s). The Treasurer and at least one other Executive Committee member shall be signatories on all League bank accounts. The Treasurer shall maintain the books and records of the account(s). At the Annual Meeting the Treasurer must provide to the Board of Directors an accurate accounting of all transactions involving League account(s).
- B. Inspection of League Accounts** - Upon request, any member of the Executive or Finance Committee may inspect the financial records. Any member of the League may request an inspection of the records by submitting a request in writing to the representative from their Conference who is a member of the Finance Committee.

**VI MEETINGS**

- A. Attendance Requirements** – Attendance by Member Teams is mandatory at the Annual Conference Meeting and any other League-wide meeting called by the League or Conference.
  1. The fine for missing any meeting shall be \$200.00.
  2. A team that misses any two consecutive meetings shall automatically be placed on the next lower Membership classification than the one they are on.
  3. A team may have a proxy represent them at a required meeting, but not at consecutive meetings.
    - a. The name of the proxy must be sent to the appropriate Conference Director no later than 24 hours prior to the meeting.
    - b. The minutes of the meeting shall list the teams represented by a proxy and the name of that person.
    - c. A proxy can only represent one team.
- B. Notification of Meetings Dates** – All member teams must be notified at least 60 days prior to any League or Conference Meeting that they are required to attend. The notice must contain the time, date and site of the meeting. Division meetings may be called with at least 30 days notice. The notifications of Division Meetings shall also be sent to all members of the League Executive Committee.

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**Meetings cont'd**

- C. Team Information Updating** – It shall be each teams responsibility to keep the League updated when there is a change in the addresses of team administration or a change in team administration. Absence from any meeting due to any of the aforementioned changes not being updated shall not be an acceptable excuse.
- D. Board of Directors Meeting and Annual Conference Meetings**– The Board of Directors, each Conference, and the League Committees must meet at least once a year. Each Member Team must send one representative to their Annual Conference Meeting.
1. Annual Conference Meetings shall be held in the fall preferably in late October.
  2. The Annual Board of Directors Meeting shall be held at the US Lacrosse Convention. If the convention is not at a convenient site the Executive Committee shall select a site for the meeting and it shall be in January of the season.
  3. A Board of Directors Meeting to be attended by all teams in league shall be held if 1/3 of the teams in good standing request it by notifying the League President at least 60 days prior to the date of the scheduled Annual Board of Directors Meeting. This can be done by a vote of the teams Conferences at the Annual Conference Meetings or an e-mail vote after those meetings are held.

Robert’s Rules of Order shall be followed. A quorum is 50% of members in “Good Standing” who are required to attend the particular meeting, plus one. This quorum will constitute a duly authorized League or Conference Meeting. Official business may then be conducted and binding votes taken. An individual at a meeting, if eligible to vote, may only cast one vote.

1. Executive Committee members who are not members of the Board of Directors are not permitted to vote at the Annual League Meeting. Except, in the event of a tie vote at the Annual League Meeting, the President shall break the tie.
2. At the Board of Directors meeting at which all Member Teams are required to attend, each team in Good Standing shall compose the Board of Directors and shall be entitled to cast one vote.
3. Member Teams wishing to present new business or other proposals for consideration at the Board of Directors meeting must do so in writing to the appropriate Committee prior to the Annual League Meeting. This is best done by bringing up proposals at the Annual Conference Meetings.
4. Each Committee Chairman shall give their annual report to the Board at the Annual Board of Directors meeting.
5. Minutes must be kept at the Annual Board of Directors Meeting and the Annual Conference Meetings and shall be distributed to the Executive Committee and Board of Directors within 30 days after the meetings are held.

- E. Other Meetings** – The President may call additional League-Wide, Board, or Executive Committee Meetings and the Conference Directors may call additional Conference Meetings.
1. Additional League-Wide Meetings may be called with 30 days notice.
  2. Additional Conference Meetings may be called with 10 days notice.

**VII Amendments** – A two-thirds majority of the quorum present at the Annual Meeting of the League Board of Directors may make additions, deletions, or changes to these By-Laws.