

REGISTERING ONTO A TEAM ROSTER

To register, you must have a US Lacrosse membership with an expiration date after June 30th of the season in which you plan to play. If the date is before June 30th you will be unable to register and will have to renew your membership. The new expiration date will be one year from your **current** one.

You cannot **DRESS** for a "Division Game" with a team unless you are on the team roster. If you **DRESS** and are not on the roster, the team forfeits the game and is fined. You can be declared ineligible to play in the American Lacrosse League for the remainder of the season and future seasons.

You can register onto a team roster until 3 PM on the Friday before the **first scheduled** "Division Game" of the team's division. At 3 PM, registration closes until midnight on Sunday. You can now register onto a team until 3 PM on the Friday before the second **scheduled** "Division Game" of the team's division. Registration reopens at midnight on Sunday. After registration reopens you will be able to register until 3 PM on the Friday before the **third scheduled** "Division Game" of the team's division. **After that date there is no further roster registration for any team in that division.**

DIVISION:

Date of the Friday before the first "scheduled" Division Game of the division-----

Date of the Friday before the second "scheduled" Division Game of the division----

Date of the Friday before the third "scheduled" Division Game of the division-----

Steps To Register Onto A Team Roster:

When signing onto a team roster you will have to sign the **League Player Waiver Form** and the **League Letter of Intent**. These forms are part of the Roster Registration Program.

1. Go to the league website - www.americanlacrosseleague.org
2. At the bottom of the "Home Page", click on "Roster Registration".
3. **BEFORE STARTING READ THE INFORMATION AT THE BOTTOM OF THE PAGE.**
4. Enter your name (**EXACTLY as it is on your US Lacrosse Membership Card**), your date of birth and your five digit zip code. Click on "Validate Information".
5. The program will interface with the US Lacrosse database and determine if you are a member of US Lacrosse and if your expiration date is after June 30th of the season. When your information is validated your US Lacrosse information will come up.
6. Select the Division of the team and then select the team. Click on "Sign Up".
7. The League Waiver Form will come up. **Read the Form thoroughly.** Checking the box at the bottom of the form constitutes signing it. Click on "Continue". The League "Letter of Intent" will come up. **Read the LOI thoroughly.** Checking the box at the bottom of the Letter of Intent constitutes signing it. Click on "Continue".
8. A page will open with two sections. The first section states "2018 USL Record Found" and the second reads "2018 ALL Record Found" and indicates the team you have signed onto.
9. You can sign onto the roster of another team during the current season as long as you have not **ressed for a "Division Game"** with the first team. The program will not permit you to sign onto the roster of another team until you delete yourself from the first team that you signed onto.
10. To delete yourself from a team, follow steps #1, #2 and #4. Your registration onto the first team will come up. At the far right click on "remove (*season year*) record". You are now deleted from that team and can sign onto the roster of another team.

If you have problems registering, contact your team representative immediately.

DPM 11-16-17